



# One Source Logistics - Cargo Claim Form

TO BE COMPLETED BY THE CLAIMANT

*Please Fax or Mail This Report With Supporting Documents to One Source Logistics  
2703 Wardlow  
Corona, CA 92882  
Telephone: (951) 280-1100 / Facsimile: (951) 280-1111*

Date of Report: \_\_\_\_\_ Your Ref. # \_\_\_\_\_

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Shipper: \_\_\_\_\_ Consignee: \_\_\_\_\_

Insured/Declared Value: \_\_\_\_\_ Invoice Amount: \_\_\_\_\_

Certificate of Insurance #: \_\_\_\_\_ One Source Log HAWB #: \_\_\_\_\_

Date of HAWB: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Date of Delivery: \_\_\_\_\_ Date of Discovery: \_\_\_\_\_

Weight of the Damaged/Missing Goods: \_\_\_\_\_

Description of Shipment/Cargo (Container #, Number of Boxes, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Location of Goods: \_\_\_\_\_

\_\_\_\_\_

Describe Damages: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount of Claim: \$ \_\_\_\_\_ Do You Have Your Own Cargo Insurance?:  Yes  No

**The Following Claim Documents Have Been Submitted:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> One Source Log HAWB | <input type="checkbox"/> Commercial Invoice | <input type="checkbox"/> Packing List           |
| <input type="checkbox"/> Delivery Receipt    | <input type="checkbox"/> Photographs        | <input type="checkbox"/> Repair Bills/Estimates |
| <input type="checkbox"/> Police Report       | <input type="checkbox"/> Survey Report      | <input type="checkbox"/> Other                  |

Claimant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**General Time Limitations for Filing Claims (Always Refer to the Airbill or Bill of Lading for Specific Time Limitations):**

- Claims for loss or damage must be filed in writing with Forwarder within 30 days after the date of acceptance of the shipment by Forwarder
- Claims for concealed loss/damage must be reported verbally to the Forwarder within 24 hours and in writing within 7 days after the date of delivery, with privilege to the Forwarder to inspect the container(s) and contents within 15 days after receipt of such notice.